

# 50 VITAL COMMUNITY CONVERSATIONS

Date of Application: \_\_\_\_\_ Application Received Date: \_\_\_\_\_

*Complete applications must be received by email on or before January 15th, 2019.*

## **ORGANIZATION INFORMATION**

Name of Organization: \_\_\_\_\_

Organization Mailing Address: \_\_\_\_\_

\_\_\_\_\_

City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Department of National Revenue Taxation Charity Registration Number

*(Required: If not registered, name a formal partner with charitable status. A formal agreement is required as part of a complete application)*

\_\_\_\_\_

## **CONTACT PERSON'S INFORMATION**

Contact Person's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Position in Organization: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

## **VITAL COMMUNITY CONVERSATION INFORMATION**

Date of Conversation: \_\_\_\_\_ # of Potential Participants: \_\_\_\_\_

*(If available at this time)*

Location of Conversation: \_\_\_\_\_

Partners Involved: \_\_\_\_\_

Vital Community Conversation Category (please select only **one** primary category for your conversation):

Animal Welfare      Arts & Culture      Community Development      Education      Environment

Health      Scholarships/Miscellaneous      Social Services      Spiritual      Sports & Recreation

Other: \_\_\_\_\_

**VITAL COMMUNITY CONVERSATION INFORMATION continued...**

Description and Focus of Vital Community Conversation (*please limit your response to 50 words*):

How will you promote the Vital Community Conversation? Do you have local media contacts? Do you have a local Facebook page or social media for posting photographs from the events?

Why is this important to your community? (*please limit your response to 200 words*):

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Important Reference Material**

**SSCF Vital Signs - <https://sscf.ca/initiatives/vital-signs/>**

**FAQ's - <https://sscf.ca/grants-funding/grant-fund-overview/50-vital-community-conversations/>**

**Guidelines & Criteria**

## Eligibility and Requirements

1. SSCF can only grant to registered charities or qualified donees. A Department of National Revenue Taxation Charity Registration number is an eligibility requirement. A non-charitable receipt is required. If not registered, a formal partner with charitable status is required and a formal agreement with the partner included as part of a complete application. Please contact the SSCF office if you have eligibility questions or concerns. Staff can discuss possible ways for your organization or community to participate in the program.
2. Successful grant recipients will be required to conduct the **Vital Community Conversation** between **February 1<sup>st</sup>, 2019** and **April 30<sup>th</sup>, 2019** and provide a report back on the results of the conversation no later than April 30<sup>th</sup>, 2019. A toolkit for conducting the Vital Community Conversation and requirements for the report back via fillable PDF, will be provided to the grant recipients.
3. SSCF's geographical area encompasses more than 300 communities including seven cities in Saskatchewan. Funds are intended to benefit communities in the full area – from Davidson west to the Alberta border, east to the Manitoba border, and south to the United States' border.
4. Grants are not made to organizations or for activities that promote discrimination or that do not comply with SSCF policy.
5. Grants are not made to any religious organizations where the funds would be used to further the organization's religious purposes.
6. Grants are not made for any political purposes.
7. Organizations may typically only submit one application for the Vital Community Conversation microgrant. Please contact the SSCF office for approval to submit multiple applications.
8. A grant agreement will be required. The grant to successful recipients will be provided following fulfillment of the report requirements.
9. All applicants will be required to ensure appropriate content and photo releases are available.

## Submission Details

1. Submission is to be made to SSCF by downloading and completing the fillable PDF from the SSCF website and emailing to [grants@sscf.ca](mailto:grants@sscf.ca) by the application deadline. Complete applications must be received by SSCF on or before January 15<sup>th</sup>, 2019.
2. Before applying, please read the application guidelines and contact the SSCF office to confirm eligibility.
3. You will receive a confirmation email within two days of receipt of the application. If you do not, please contact the SSCF office.
4. The SSCF office may request further details, if required, as part of the application or reporting processes.
5. You will receive a grant decision email by January 31<sup>st</sup>, 2019.
6. 50 Vital Community Conversations is a competitive grant program. The requests for support may exceed the amount of funds available and worthy projects may not be supportable. Applications are assessed by the Smart & Caring Community Committee and decisions are approved by the SSCF Board of Directors. Priority may be given to applications outside of Regina, in south Saskatchewan, to ensure community representation, a diversity of community voices, and community impact.
7. All SSCF decisions regarding an application, interpretation of guidelines, and policies are final.
8. SSCF has the right to update and revise its program information at any time.